



Government of the Republic of Trinidad and Tobago
Ministry of Education
Curriculum Planning and Development Division
Clinical Supervision Instrument – Time Management

Name of Teacher _____ **Rank** _____

Department/Level _____ **Class** _____

Subject _____

Topic _____

Theme _____

Date _____

Descriptor	Comments
Starts promptly	
Shows evidence of planning	
Departs from plan where appropriate	
Allows enough time for each section of the lesson	

Descriptor	Comments
Time on task for students	
Manages time effectively and efficiently	
Ends promptly	

General Observations

Supervisor _____

Signature _____

Supervisee _____

Signature _____