



Government of the Republic of Trinidad and Tobago

MINISTRY OF EDUCATION

TENDER NOTICE

“Engagement of a Firm for the Supply and Delivery of Screencast-o-Matic (School / Education District) Software and a 1- year renewable License to the Ministry of Education, Tower A, No. 5 St. Vincent Street, Port of Spain.”

The Ministry of Education hereby invites qualified providers to submit proposals for consideration for the Supply and Delivery of Screencast-o-Matic (School/District) Software and a 1- year renewable License to the Ministry of Education, Tower A, No. 5 St. Vincent Street, Port of Spain.

Tender documents can be obtained by emailing a request to the persons listed hereunder:

1. Mr. Cory Belfon, ICT Director, Ministry of Education at Telephone No: 622-2181 Ext 1825; email address: cory.belfon@moe.gov.tt
2. Ms. Candice Julien, Clerk III (Ag) Ministry of Education at Telephone No: 622-2181 Ext 2132; e-mail Address: candice.julien@moe.gov.tt

Tenders should be addressed to:

The Permanent Secretary, Ministry of Education, Education Tower A # 5 St. Vincent Street, Port of Spain and clearly marked:

“Engagement of a Firm for the Supply and Delivery of Screencast-o-Matic (School/ Education District) Software and a 1- year renewable License to the Ministry of Education, Tower A, No. 5 St. Vincent Street, Port of Spain.”

Tenders must be submitted electronically to the following individuals at their e-mail addresses no later than the close of business on **Friday April 29, 2022:**

1. **Mr. Cory Belfon , ICT Director**, email address: cory.belfon@moe.gov.tt
2. **Ms. Candice Julien, Clerk III (Ag)**, e-mail Address: candice.julien@moe.gov.tt

Late tenders will not be considered in any circumstances.

The Ministry does not bind itself to accept the highest, the lowest or any other tender.

The Ministry reserves the right to cancel the procurement process in its entirety or even partially, without defraying any cost incurred by any firm in submitting its Tender.

Prospective tenderers are advised that they can visit the Ministry’s website at <http://www.moe.gov.tt> for all published MOE Tender Notices.