

**MINISTRY OF EDUCATION
NATIONAL EXAMINATIONS COUNCIL
FOR
TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING
APPLICATION FORM FOR FINAL EXAMINATION – RE-WRITE CANDIDATE**

ELIGIBILITY: To enter as a Candidate to Re-write a subject of any particular programme/level of programme/option within a programme, a candidate *must have passed* the said programme/level of programme/option within programme at an approved institution of the National Examinations Council. Persons who do not satisfy these conditions are NOT eligible to enter as Re-write Candidates.

GENERAL INFORMATION:

FULL NAME:			
SURNAME (BLOCK CAPITALS)	FULL FIRST NAME (BLOCK CAPITALS)		
FORMER NAME (IF ANY):			
POSTAL ADDRESS:			
TELEPHONE (HOME):	(WORK):	(OTHER):	
NAME OF COURSE:			LEVEL/OPTION:

SUBJECTS TO THE COURSE PASSED TO DATE:

SUBJECT/S	YEAR	SCHOOL(S)/INSTITUTION(S) ATTENDED
1.		
2.		
3.		
4.		
5.		
6.		
7.		

I HEREBY APPLY TO RE-WRITE THE FOLLOWING COURSES WHICH I HAVE ALREADY PASSED	1.	6.
	2.	7.
	3.	8.
	4.	9.
	5.	10.

FEE PAYMENT:

I attach my receipt No. _____ (please retain copy) for \$_____. Which represents payment for entry fee and _____ subjects (See Free Structure Overleaf).

DATE OF APPLICATION

APPLICANT'S SIGNATURE

SCHOOL'S DECLARATION: (Principals/Registrars/Directors are to ensure that this form is accurately completed and the correct amount of fees paid before forwarding to the National Examinations Council).

DATE

PRINCIPAL/REGISTRAR/DIRECTOR

I hereby certify that the above information is complete and accurate.

OFFICIAL USE:

SUBJECT(S) ENTRY: _____

FEE VERIFICATION: _____

RECORD VERIFICATION: _____

PROCESSING STATUS: _____

RE-WRITE CANDIDATE
GUIDELINES REGARDING ENTRY FOR EXAMINATIONS

A Re-write Candidate is one who previously wrote the N.E.C. examination of a particular programme/level of a programme/option within a programme as either full-time or part-time or external student at an accredited institution, and was *successful* in the course/s and is desirous of rewriting the examination in the subject/s passed of the said programme/level of the course/option within the course. Candidates can only re-write subjects from **2015** and beyond.

Please write the name of the course at the back of the official receipt for payment of fees.

VERY IMPORTANT

Please refer to ‘**ELIGIBILITY**’ at the beginning of the application form in order to determine your suitability for entry as a Re-write Candidate for a particular programme/level of a programme/option within a programme, particularly in respect of the programmes indicated below. Furthermore, please consult the institution through which you are entering regarding any additional conditions you may need to satisfy for eligibility, particularly for further levels of programmes.

For Electrical Installation Craft, examinations will be offered to two (2) different levels: Electrical Wireman and Industrial Electrician. Please indicate in the appropriate line on the application form the level for which you are entering.

For Dressmaking and Design Craft, examinations will be offered at three (3) different levels: Basic, Intermediate and Advanced. Please indicate in the appropriate line on the application form the level for which you are entering.

For Tailoring Craft, examinations will be offered at two (2) different levels: Level I and Level II. Please indicate in the appropriate line on the application form the level for which you are entering.

For Machine Shop Craft, examinations will be offered in three (3) different options: Machinery Fitter, Lathe Setter Operator, Milling Machine Setter Operator. Please indicate in the appropriate line on the application form the option for which you are entering.

In all cases, refer to ‘**ELIGIBILITY**’ at the beginning of the application form and, if necessary consult the Principal/Registrar/Director of your institution.

FEE PAYMENT:

(1) CRAFT COURSES		(2) TECHNICIAN COURSES	
Entry Fee	\$25.00	Entry Fee	\$25.00
Fee Per Subject	\$15.00	Fee Per Subject	\$20.00

The original receipt must be attached to this application form. Write the name of the course at the back of the receipt.

Office Address: Education Towers, Tower A, Level 11, No.5 St. Vincent Street, Port of Spain

Telephone Numbers: 622-2181 ext 2002-2013